

## **Register of Retailers Selling Tobacco and Nicotine Vapour Products (e-cigs)**

Since 2011 tobacco retailers have had to register their business. With the introduction of the new tobacco and NVP register on 1 April 2017, registered tobacco retailers need take no further action. However, from 1 April if you are selling tobacco **and** NVPs (e-cigarettes, refills etc.), or if you are selling NVPs and not tobacco you must apply to have your business on the new register.

As this is a new requirement for NVP retailers they will have a full six months to register i.e. until 1 October 2017.

Registration is quick, free and can be done in a number of ways. Retailers can register on the Scottish Tobacco and NVP Retailer Register homepage at [www.tobaccoregisterscotland.org](http://www.tobaccoregisterscotland.org) by downloading the registration form or by using the web-based form.

Retailers can also register on paper by downloading the registration form or requesting a paper copy by calling their local Trading Standards. Copies of the form can also be requested by calling 0131 244 2169. Once completed the registration application should be sent to the address marked on the form.

On registering a retailer will need a few details handy, such as their Companies House registration number (if applicable) and the Local authority within which their premises operates.

If a retailer has more than one retail premises the system has the facility to enable them to complete one form and to add additional premises.

There is no public access to any personal information contained in the register.

The register needs to be kept up to date so retailers are required to notify the Scottish Government of any changes such as to names or addresses or that a person is no longer carrying on a tobacco/NVP business at an address noted in the register. These notices should be given within **three** months of any change.

### **Consequences of not complying**

Under the Tobacco and Primary Medical Services (Scotland) Act 2010 there are serious penalties for not complying with registration requirements. These include fines of up to £20,000 for selling when not registered, fixed penalty notices starting at £200 and banning orders which can be applied for by Local Authorities if retailers are found to be in breach of tobacco/NVP legislation three times within a two year period.

Please note that the registered person has a duty to notify the register of any changes in name and address or if they are no longer carrying on a business at the registered address.

### **Find Out More**

**For further information contact your local Council Trading Standards office or the Scottish Government Tobacco Control Team on 0131 244 2169, [tobaccocontrolteam@scotland.gsi.gov.uk](mailto:tobaccocontrolteam@scotland.gsi.gov.uk)**